



ABOUT FLYUS GROUP

FlyUs Aviation Group is an independent, privately-owned GSSA. Our focus is our customers, staff, airlines and partners, for whom we constantly strive for industry innovation and advancement.

Our people are our strongest assets and we promote and enjoy a family culture around the globe.

Established partnerships with more than 34+ airlines across 30 countries allow us to pioneer collaborative projects and investment into digital solutions, a partnership approach for airline clients, analytics, information flow and the customer experience.

APPLY NOW

Send CV & Covering Letter to:
careers@flyus.aero



WE ARE HIRING!!



POSITION

Junior Cargo Accounting Officer



LOCATION

Heathrow, United Kingdom



DESCRIPTION

The Junior Cargo Accounting Officer is responsible for assisting in the accurate and timely processing of cargo-related financial transactions. This includes monitoring invoices, verifying records, and ensuring compliance with company policies and industry standards. The role involves coordinating with internal and external stakeholders to support efficient financial operations in the cargo department.



RESPONSIBILITIES

Accounting & Financial Transactions

- Process and verify cargo-related invoices, payment requests, and credits.
- Ensure accurate revenue recognition for cargo services in compliance with accounting principles.
- Reconcile discrepancies in financial transactions related to cargo shipments.
- Support in the preparation of monthly and quarterly financial reports.

Coordination & Communication

- Collaborate with other departments (e.g., operations, finance) to ensure smooth transaction processes.
- Communicate with vendors, clients, and cargo agents to resolve billing and payment issues.
- Provide support in monitoring and optimizing processes to enhance efficiency.

System & Tools

- Use accounting software and cargo management systems to record and manage transactions.
- Assist in testing and implementing system upgrades or new tools related to cargo accounting.



SKILLS & EXPERIENCE

- Entry-level position; prior experience in accounting, logistics, or cargo management is a plus.
- Strong numerical and analytical skills.
- Proficiency in accounting software and MS Office (Excel, Word, PowerPoint).
- Attention to detail and organizational skills.
- Ability to work collaboratively in a team environment.
- Good written and verbal communication skills.
- Familiarity with IATA Cargo standards is an advantage.

SALARY

Competitive salary based on experience

HOURS

37.5 Hours Per Week Office-based role

CLOSING DATE

Tuesday 31st December 2024